IMPORTANT BUSINESS OFFICE DATES
January Intersession and Spring 2020

Tuesday, December 10- **PAYMENT DEADLINE** for all students registered on or before December 8 for January Intersession.

**Monday, December 16**- First class day January Intersession.

**Tuesday, December 17- **PAYMENT DEADLINE** for all students registered on or after December 9 January Intersession.

**December 23- January 1- Campus closed**

**Friday, January 3**- Aid begins to disburse for Spring 2020.

**Monday, January 6**- Book Vouchers open for students with a credit balance due to disbursed federal aid and scholarships.

**Tuesday, January 7- **PAYMENT DEADLINE** for all students registered on or before January 5. To avoid schedule deletion, and a $100.00 reinstatement charge, students must fulfill one of the two options available:
  - Enrolled in payment plan and 25%+ paid on account
  - No payment plan enrollment and 100% of bill paid

**Thursday, January 9**- Last class day January Intersession.

**Monday, January 13**- First class day Spring 2020.

**Thursday, January 16**- Book Vouchers close at 4pm.

**Friday, January 17**- Refunds of credit begin to be released.
January 20- Campus Closed

Wednesday, January 29- **PAYMENT DEADLINE** for all students registered on or after January 6. To avoid schedule deletion, and a $100.00 reinstatement charge, students must fulfill one of the two options available:

- Enrolled in payment plan and 25%+ paid on account
- No payment plan enrollment and 100% of bill paid

Thursday, February 13- **SECOND PAYMENT DEADLINE** for students on the payment plan. Any missed payment will result in a $20 late fee.

Thursday, March 5- **THIRD PAYMENT DEADLINE** for students on the payment plan. Any missed payment will result in a $20 late fee and an account hold*.

March 16-18 No Classes, Campus Open
March 19-20 Campus Closed

Thursday, April 2- **FOURTH PAYMENT DEADLINE** for students on the payment plan. Any missed payment will result in a $20 late fee and an account hold*.

Thursday, April 29- Last Class Day Spring 2020

*Account holds prevent students from registering for future semesters, adding/dropping courses, and accessing transcripts. Holds cannot be removed until past due balance is paid in full.