

## **PRE-UNIVERSITY PROGRAM Agreement On Dual Credit Courses Offered by**

**West Texas A&M University and \_\_\_\_\_**

West Texas A&M University (WTAMU) and \_\_\_\_\_  
(\_\_\_\_\_) have chosen to offer, through this Pre-University Program (PUP), dual credit opportunities to high school students with the purpose of providing excellent university-based higher education academic experiences for high school students who intend to pursue a university level degree.

In accordance with and under the authority of Texas Administrative Code Title 19, Part 1, Chapter 4, Subchapter D, Rules 4.81-4.85, high school students may enroll in university courses and receive simultaneous academic credit from both the university and the high school. In order to ensure the quality of dual credit courses and to facilitate communications and understanding between \_\_\_\_\_ and WTAMU, the following provisions are agreed to by WTAMU and \_\_\_\_\_ with regard to dual credit.

### **STUDENT ELIGIBILITY and APPLICATION**

#### **ELIGIBILITY**

High school students are eligible to participate if they

- 1) Have achieved a GPA of 3.0 or higher **OR** are in the top half of their high school class **OR** have achieved a score of 21 or higher on the ACT or a score of 1060 or higher on the SAT.
- 2) Demonstrate college readiness by achieving the minimum passing standards under the provisions of the Texas Success Initiative (TSI) as set forth in TAC 4.57 on relevant section(s) of an assessment instrument approved by the Board as set forth in TAC 4.56 or by demonstrating that he or she is exempt under the provisions of the Texas Success Initiative as set forth in TAC 4.54.

#### **APPLICATION**

High school students applying for admission to PUP must submit the following:

- PUP Application
- PUP Approval Form/ Semester Advising and Registration Form signed by the high school official, the student, and the student's parent or guardian
- Official high school transcript indicating class rank in top half or 3.0 GPA.
- TSI Scores or Proof of Exemption as required by Texas Success Initiative (TSI), unless exempt.
- Proof of meningitis vaccination if enrollment in on-campus courses is anticipated

#### **ELIGIBLE COURSES**

Students enrolling in certain PUP courses must meet university course prerequisites unless prior prerequisite waivers have been obtained. Eligible courses will include those in the approved undergraduate course inventory of the university; they will not include remedial or developmental courses. Typically these will be limited to those that satisfy general education requirements or foreign language courses. Courses may be offered on the WTAMU campus in Canyon, Texas or online. Students enrolling in WTAMU courses through PUP will take courses with regular WTAMU students.

## FACULTY QUALIFICATIONS

The instructor for a PUP course will be employed by WTAMU. The instructor must meet credential requirements of WTAMU and the Southern Association of Colleges and Schools Commission on Colleges.

## GRADING CRITERIA/PROCEDURES

At the end of each semester, WTAMU will provide a grade roster with numeric grades to the high school principal or his/her designee for PUP courses if requested.

Upon graduation from high school, students must submit an official high school transcript before WTAMU transcripts will be released to other colleges or universities.

The WTAMU courses offered through PUP are regular university courses with no variance in syllabi, course outlines, grading procedures, and other academic policies. Letter grades are given in accordance with academic policies printed in the university catalog and placed on the university transcript.

## TRANSFERABILITY OF CREDIT

WTAMU is a fully accredited institution and academic courses are widely transferable to other universities. However, because each university may have its own policy regarding the transferability of courses, each student considering attending a university other than WTAMU is strongly advised to verify transferability with that university which he or she plans to attend.

## STUDENT EXPECTATIONS/SERVICES

Students enrolled in PUP

- Are expected to follow university rules and regulations.
- Are classified as undeclared majors.
- Are limited to WTAMU core curriculum or foreign language courses.
- Will receive advising on course availability and selection from WTAMU Advising Services.
- Must provide to the Office of Admissions, upon high school graduation, a final high school transcript showing rank in class and graduation date.

## FEES

WTAMU fee waivers for students enrolled in PUP dual credit courses result in a price per course much lower than that paid by other WTAMU students. This will provide students an ID card, email account, and access to library and computing services (Hastings Electronic Learning Center.) Other services are optional if students elect to purchase them, such as access to the Virgil Henson Activity Center, parking permit (required if parking on campus), and athletic events. Students may be responsible for purchasing textbooks and/or other required course materials.

## JOINT PLANNING

Annual renewal of this agreement is automatic unless one institution notifies the other in writing of its desire to modify the dual credit agreement.

More important than the stated provisions above is the spirit of cooperation between \_\_\_\_\_ and WTAMU. Both parties endeavor to provide a positive university-level experience for those high school students with the maturity and academic preparation to benefit from university-level courses. \_\_\_\_\_

\_\_\_\_\_  
School Official

\_\_\_\_\_  
School Official  
West Texas A&M University

Date: \_\_\_\_\_

Date: \_\_\_\_\_