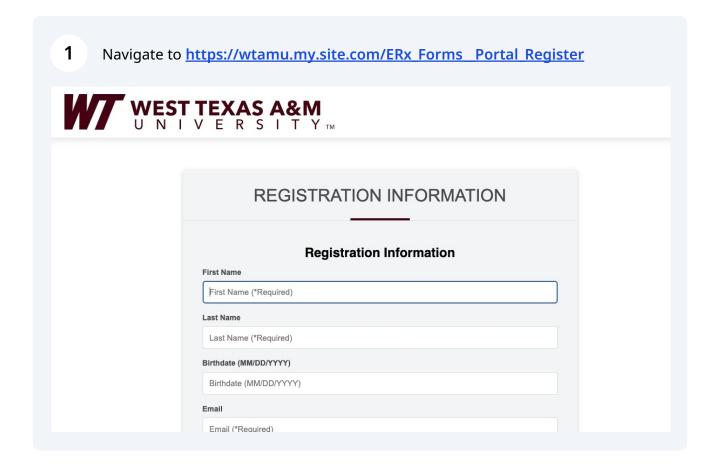
PACE Application Instructions

This guide provides a step-by-step walkthrough for applying to the PACE program at West Texas A&M University.



2 Setup an application account.

Click "Register" after providing the required information.

WEST TEXAS A&M
UNIVERSITYM

REGISTRATION INFORMATION

Registration Information

First Name

First Name

Last Name ("Required)

Last Name ("Required)

Birthdate (MM/DDYYYY)

Birthdate (MM/DDYYYY)

Email ("Required)

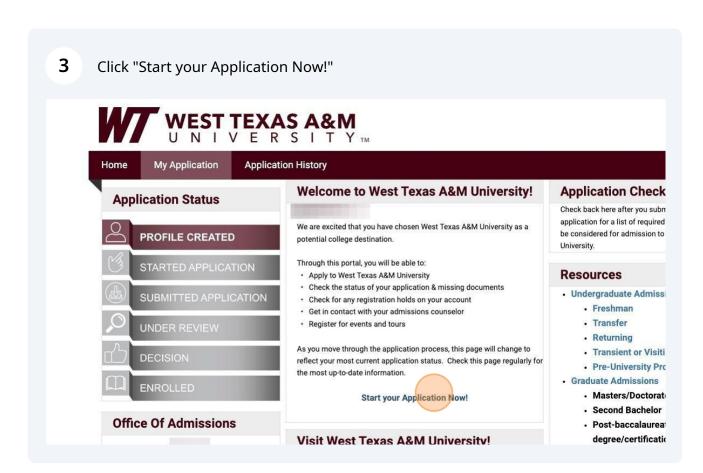
Password

Password

Password

Password

Password



4 Fill in your personal information then click "Save and Next." WEST TEXAS A&M U N I V E R S I T Y TM LOG OUT Application History My Application My Profile Personal Data University Interest All fields marked with a red line are required for submission. Citizenship First name: Academic History Legal first name/given name Parent Guardian Information Middle name: Last name: Additional Information Legal last name/surname/family name Preferred first name: Previous/Other legal name(s): 0 Suffix: Example: Jr., Junior, Sen., Senior, II, III etc. Do not add Mr., Miss, or Mrs. Leave field

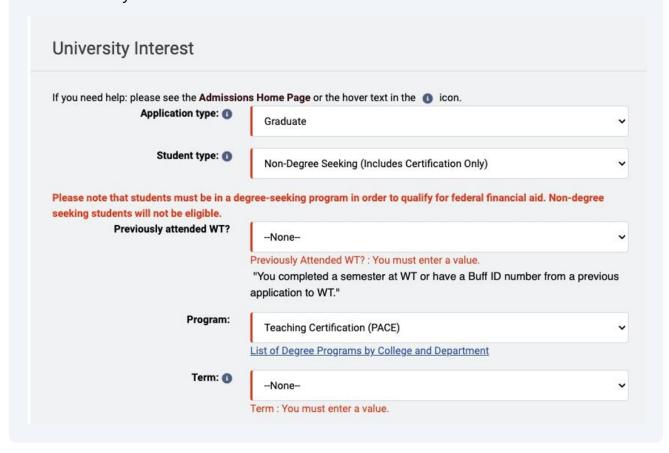
5 Select "**Graduate**" for *Application type*.

Select "Non-Degree Seeking (Includes Certification Only)"for *Student type*.

Select "**Yes**" or "**No**" for *Previously attended WT*?

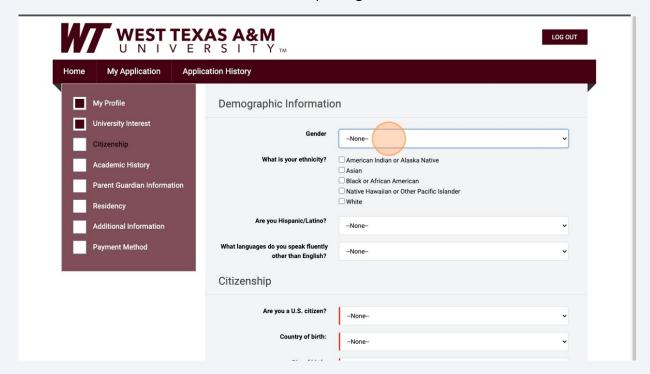
Select "**Teaching Certification (PACE)**" for *Program*.

Select your **intended start date** for *Term* and then click "Save and Continue."



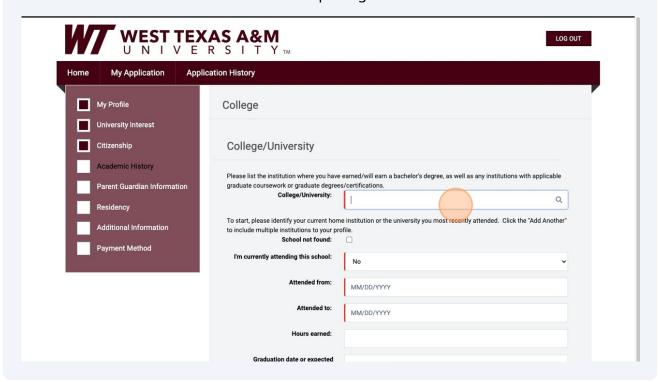
6 [Optional] Provide demographic information. [Required] Provide and verify citizenship information.

Click "Save and Continue" after completing this section.



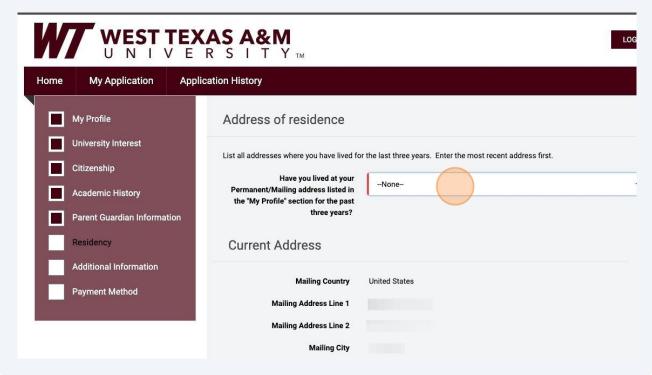
7 Provide information for previously attended institutions.

Click "Save and Continue" after completing this section.



8 Provide income and family information. Click "Save and Next" after completing this section. WEST TEXAS A&M U N I V E R S I T Y TM LOG OUT My Application Application History My Profile Family Information University Interest Please indicate your family's gross income for the most recent tax year: Citizenship How many people including yourself live in your household? Academic History Parent Guardian Information Save Save and Next Additional Information Payment Method Phone: 806-651-2730 | Fax: 806-651-2733 | graduateschool@wtamu.edu wtamu.edu/graduate

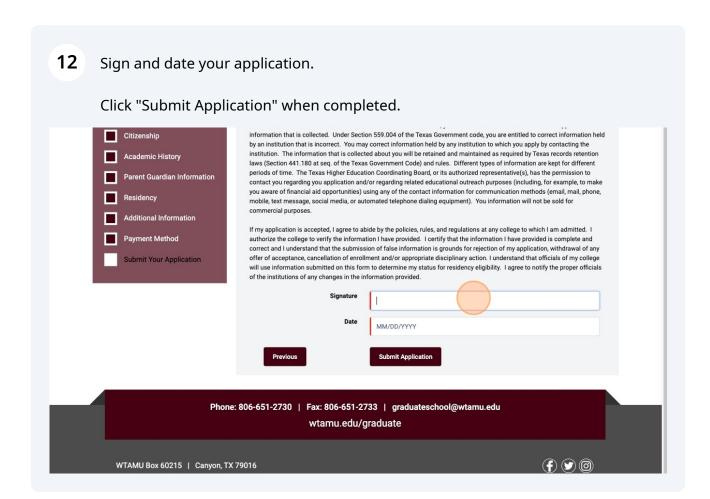
9 Provide current address and establish residency.Click "Save and Continue" after completing this section.



10 Provide additional required information. Click "Save and Continue" after completing this section. **WEST TEXAS A&M** LOG OL UNIVERSITY Home My Application **Application History** My Profile Conduct Record University Interest Have you been convicted of a crime -None-Citizenship involving violence or sexual misconduct? Academic History Have you been expelled from any secondary or postsecondary Parent Guardian Information institution for conduct involving violence or sexual misconduct? Residency Are you currently under any --None-investigation or subject to any Additional Information pending disciplinary action at any postsecondary institution for conduct Payment Method involving violence or sexual

Meningitis Vaccination Requirement

11 Provide payment for the application fee. Click "Save and Continue" after submitting payment. WEST TEXAS A&M U N I V E R S I T Y TM LOG OUT Home My Application **Application History** CHECKLIST **Application Fee Payment Options** How Will You Pay The Application Fee? --None--How Will You Pay The Application Fee?: You must enter a value. **Previous** Save and Continue Phone: 806-651-2730 | Fax: 806-651-2733 | graduateschool@wtamu.edu wtamu.edu/graduate WTAMU Box 60215 | Canyon, TX 79016 © 2019 Enrollment Rx, All Rights Reserved ©West Texas A&M University | All Rights Reserved I WTAMIJ Home II University Privacy Statement II Contact Us II University Accessibility



Click "Return to Homepage" to access the Application Checklist and upload all required documents.

Check the portal often for status updates and any additional information requests.

Email <u>graduateschool@wtamu.edu</u> for questions about your application.

Contact <u>pace@wtamu.edu</u> with questions pertaining to the PACE program once enrolled.

