From Job Outlook 2013, National Association of Colleges and Employers -- Attributes employers seek AND how employers rate soft skills/qualities.

attributes employers seek on a candidate’s resume

- Leadership
- Problem-solving skills
- Written communication skills
- Ability to work in a team
- Analytical/quantitative skills
- Strong work ethic
- Verbal communication skills
- Initiative
- Computer skills
- Technical skills

Source: Job Outlook 2013

Courtesy of the National Association of Colleges and Employers
Employers rate candidate soft skills/qualities in order of importance

1. Ability to verbally communicate with persons inside and outside the organization
2. Ability to work in a team structure
3. Ability to make decisions and solve problems
4. Ability to plan, organize and prioritize work
5. Ability to obtain and process information
6. Ability to analyze quantitative data
7. Technical knowledge related to the job
8. Proficiency with computer software programs
9. Ability to create and/or edit written reports
10. Ability to sell or influence others

Source: Job Outlook 2013
Courtesy of the National Association of Colleges and Employers