

Approved Minutes Faculty Senate January 20, 2017

Present: Alex, Ambrose, Bartlett, Blodgett, Commissiong, Craig, DeButte, DeOtte, Dursun-Kilic, Hindman, Ingrassia, King, Klaehn, Meredith, Nam, Osei-Hwere, Ottoson, Revett, Shao, Tao, Seward

Guest: Traci Fredman for Debra Blanton; Loiuse Wade for Marietta Branson; Lance Hadley for Vicki Hartin

Absent: Rex Lee; David Lust; Jean Stuntz

1. Meeting called to order by Meredith at 12:15pm.
2. Minutes from last meeting unanimously approved.
3. Dean of the Sybil B. Harrington College of Fine Arts and Humanities, Jessica Mallard
 - a. *What role do you believe the Faculty Senate should play in the shared governance of the university as it pertains to your college?*

Dean Mallard believes faculty senate is important for facilitating shared governance in the University. Senate helps with sharing ideas and strategies which are necessary for administrators and university leadership through the departments and other areas across campus. There was discussion in the senate about tenure and promotion expectations for administrators going through the process. As it stands there are inconsistencies in how administrative roles are evaluated during the tenure and promotion process. Dean Mallard encouraged the senate to take on the above issue to help resolve inconsistencies in collaboration with Dr. Shaffer and President Wendler. She reiterated Dr. Shaffer's support of faculty senate's involvement in the shared governance of the university.
 - b. *In academic areas you oversee, what, if any, are some faculty issues you would like the Senate to consider?*

Course fees have to be approved through the board of regions, so potentially there may not be course fees in the future. The change in the student fee structure allows departments and different areas to continue to keep their fees however some areas need more resources than others and becomes challenging for faculty. For areas of the fine arts requiring more resources Dean Mallard states that the combination of course fees and health funds are very essential for such areas especially within the college of fine arts.
 - c. *What is unique about the budgetary process and resource allocation for your college in comparison to others? What are your thoughts on course fees and where HEAF funds should go?*

FAH is an expensive college to manage because of its creative and technological needs however Dean Mallard said she has received consistent support from the university which helps the college run effectively and successfully. One of the challenges in the school of music involves band camp fees. The processing of the fees was apparently not in compliance with IRS policy as a result a payroll company has been hired to run the process but there is a 40% mark-up and increase in cost as a result of this change. On the other hand there is no increase in budget for the school of music or the college and makes it problematic for sustaining the band camp program. Nam asked what faculty can do to help with such issues. Dean Mallard said she was in the process of collecting information and plans to meet with President Wendler about these challenges. Meredith asked about other examples of challenges such as the above that result from lack of communication. Dean Mallard referenced the example of department heads being asked to process International faculty H1B visa and the hiring of personnel for different areas of the university without the input from academic areas.
4. Old Business
 - Revised instructor promotion proposal – Proposal has been updated with recommendations from the faculty senate and will be forwarded to Dr. Shaffer and President Wendler.
 - New parking plan updates – Meredith reached out to Randy Rykel and faculty representation, there are no new updates on parking
 - Commissiong has no new updates on convocation, once the committee meets he will let the senate know.
5. New Business
 - Voting on Faculty Development Leave applications – There were 3 faculty development leave applications, faculty senate reviewed applications and voted, Meredith will forward results to President Wendler for approval.

- Appointing committee on university committees with Faculty Senate appointments
 - i. Recommendation regarding revisions (if any) or creation of committees (if any) to President Wendler by the end of the spring semester
 - 1. Example: Rename, possibly restructure, and redefine charge of the Parking Committee to become the Transportation Management Committee
- Meredith proposed composing a committee to review university committees with faculty senate appointments. DeOtte told the senate that the faculty handbook committee reviews university committees every year as part of the process for cleaning up the faculty handbook and recommended that the proposed senate committee work in conjunction with the faculty handbook committee in its review of university committees. Meredith believes that some committees may need restructuring/renaming or reconfiguring. The committee of committees will be made up of Enyonam; Meredith; Maxine, Craig; Branson and will make recommendations to the Faculty Senate and the faculty handbook committee. Meredith will chair the committee.
- The question about tenure and promotion process came up with senators for clarity on how non-tenured department heads are evaluated when they go up for tenure and promotion and how their administrative responsibilities are incorporated into the assessment for tenure and promotion. The current language in the faculty handbook requires clarification especially since there are now several department heads and associate deans across campus who are not tenured. Senators recommended setting up a committee made up of faculty senators and others from campus to work on clarifying the language and discrepancy in how non tenured department heads are assessed for tenure and promotion. Meredith will also follow-up with the provost about the issue.
- **Work Day System**
The university will be moving away from the current payroll system and replaced with Work Day. The new system will eliminate the current existing extended pay plan.
- **GA Appointments**
 - i. Senators are concerned about discrepancies in the allocation of resources across campus including the availability of graduate assistants for some faculty members on campus and not others, discrepancies in faculty development and travel funds, lack of classroom space and elimination of compensation for faculty teaching overloads. Consequences of such discrepancies include faculty denying over-ride requests from students for closed classes and faculty eliminating stringent components of their classes both of which are a disservice to students. If the university is going to create new PHD programs it is important to create EA and GA positions it helps graduate students learn how to teach and obtain the proper training .
 - ii. Senators also expressed frustration with the lack of transparency about budget issues in some departments, schools and colleges on campus.
- d. Appointing committee on post-tenure review process revisions
 - i. Recommendation regarding changes to the process by the end of the spring semester The Post-Tenure Review Committee will be made up of the following senators Meredith, DeButte, DeOtte, Ambrose, Bartlett and Dursun-Kilic. Ambrose will chair the committee.
- 6. Announcements
 - e. Dean of the College of Agriculture and Natural Sciences, Dean Hawkins, will attend 2/3 Senate meeting
 - f. James Andrews, Director for External Programming, will attend Senate meeting on 2/17 to discuss Examity pilot and possibly Quality Matters
 - g. Provost Shaffer will attend 3/3 Senate meeting
 - h. President Wendler will attend 3/24 Senate meeting to discuss teaching effectiveness
 - i. Dean of the Graduate School, Angela Spaulding, will attend 4/21 Senate meeting
 - j. Regents Professor process to be initiated in February
 - k. New Professionals Network
 - l. Other?
- 7. Meeting adjourned at 1:39pm submitted by Enyonam Osei-Hwere