

PROGRAM REVIEW COMMITTEE MEETING

October 21, 2011

Committee Members: *Co-Chairs* –Dr. Don Albrecht; and Dr. Wade Shaffer and *Faculty Representatives Appointed by Dean (6)* – Dr. Pam Lockwood-Cooke, Dr. Karyn Friske, Dr. Jim Calvi, Dr. Leigh Browning, Dr. Debbie Davenport, and Dr. Susan Nix; *Faculty Representatives Elected by Faculty (5)* – Dr. John Pipkin, Dr. Amjad Abdullat, Dr. Harry Hueston, Dr. Paul Clark, and Dr. Chuck Chase; *Staff Representatives (3)* – Denese Skinner, Shawn Thomas, and Mark Hiner; *Student Representatives (4)* – Brandy Roberts, Nick Goettsche, Ciro Baldiviezo, and Leif Knippers; *President's Representative (1)* – Michael McBroom; *Faculty Senate's Representative (1)* – Dr. Gary Byrd; *Resource Support Non-Voting (4)* – Rick Johnson, Dr. Gary Kelley, Harvey Hudspeth, and Dr. James Rennie.

Member Attendees: Dr. Albrecht, Dr. Shaffer, Shawn Thomas, Dr. Nix, Dr. Chase, Dr. Davenport, Mark Hiner, Nick Goettsche, Brandy Roberts, Leif Knippers, Dr. Clark, Dr. Byrd, Dr. Friske, Dr. Rennie, Dr. Kelley, Dr. Calvi, Denese Skinner, Dr. Hueston, Harvey Hudspeth, Rick Johnson, Dr. Abdullat, Ciro Baldiviezo, and Sherri McLlroy.

Members Absent: Michael McBroom, Dr. Lockwood, Dr. Pipkin, and Dr. Browning.

➤ COMMITTEE MEETING

- Albrecht reviewed the handout distributed to the committee members, defining the difference between the University's mission statement and the working mission statement created for committee work. Albrecht explained the purpose of the working mission statement for the committee's work was to identify the bullet statements of the mission to better identify the parts of the statement.
- Shaffer and Albrecht reiterated the different steps of work required of the committee.
- Albrecht described the sequence of events for information submissions to the committee and defined the information that was submitted for the committee's review.
- The committee deliberated on the definition of a program. Obtaining a specific list of programs to review, both academic and non-academic, was requested by Friske originally and agreed upon by several committee members.
- Having organizational charts for each area to review was requested by Hueston.
- Abdullat asked for more clarification about the Delaware Study.
- The committee conversed about obtaining budget information for each program being reviewed.
- Dialogue about additional resources the committee needed overall for review was discussed.
- The subcommittee chairpersons were announced:
 - Academic Affairs-Instruction: Gary Byrd
 - Academic Affairs-Other: Pam Lockwood-Cooke
 - Student Affairs: Leigh Browning
 - Enrollment Management: Harry Hueston
 - Business & Finance: Karen Friske
 - Information Technology: Shawn Thomas
 - Intercollegiate Athletics: Jim Calvi
 - Institutional Advancement: Susan Nix
 - PPHM: Paul Clark

➤ FUTURE MEETING

- 11.11.11; 10:30 a.m.-12:00 p.m.; Board of Regents Room.